

AEG Board of Directors
c/o Association Manager
Association of Environmental & Engineering Geologists
3053 Nationwide Parkway
Brunswick, OH 44212

Dear Board of Directors:

On behalf of the student members of AEG at the Name of Institution , we would like to request that a new student chapter be recognized at the Name of Institution . There are currently # student members at the Name of Institution who will make up the core of a student chapter. Adviser Name and Title , an AEG (membership type) member since date , has agreed to be the chapter advisor. The students have elected officers, petitioned the Name of Institution for recognition, and created a constitution based on Name of Institution requirements. Are there any planned events for the new section or goal set? How will the new section contribute to the AEG community and the local student community?

Thank you for your consideration of our request, and we hope to hear from you soon.

Sincerely,

 Signature

 Advisor Name, Member #

 Signature

 Core Student Chapter Member, Member #

 Signature

 Core Student Chapter Member, Member #

 Signature

 Core Student Chapter Member, Member #